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11 December 1981

ODP

MEMORANDUM FOR: Director of Central Intelligence

VIA: Deputy Director of Central Intelligence

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Weekly Report for Period Ending 11 December 1981

ODP # 81-1694

A/EJW
~~DB~~ CI
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1. Progress reports on tasks assigned by the DCI/DDCI:

a. A suggested travel reduction plan will be forwarded on
15 December. ☐

b. The Directorate of Administration contribution to the DCI's
Annual Report to the Congress will be submitted by 18 December. ☐

c. The Director of Security is taking action requested by the DDCI
regarding articles which appeared in the Foreign Report and The Washington Post;
we plan to have a response to the DDCI by mid-December. ☐

2. Items/Events of major interest:

c. A newly installed SKYLINK (SC-3) terminal in ☐ was formally
activated on 7 December. ☐ A9c4.1

e. An officer from the Psychological Services Division, Office of
Medical Services, chaired a meeting of the Mensuration Standards Group,
Terrestrial Information Exchange Panel, on 3 December. The meeting was sponsored
by the Naval Intelligence Support Center, Suitland, Maryland, for the purpose of
defining the Reconnaissance Community's training needs in photogrammetry through
1990. ☐ C9c1.1

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SOURCES AND METHODS INVOLVED

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25X1 f. On 4 December, representatives from the Office of Security met with officers of the [redacted] at [redacted] the latter's request to discuss computer security concerns relative to their [redacted] Project. The meeting was mutually beneficial, and all agreed that additional meetings are needed. [redacted] A9c2.23 25X1

g. The Operations Course ended with three days of briefings at the Chamber of Commerce Building. The students returned to [redacted] on 3 December for graduation ceremonies with the Deputy Director for Operations as the guest speaker. Also during this reporting period, the Senior Officer Development Course entered its 13th and final week [redacted] A9c4.1 25X1

25X1 h. The Chairman and the Executive Secretary of the Training Selection Board met with [redacted] NFAC, our recent Congressional Fellow (1980/81), to discuss his year as a Fellow. After the initial Foreign Affairs Fellow program, [redacted] spent the first part of his Congressional Fellowship with Senator Sam Nunn. He then moved to the House Committee on Interior and Insular Affairs Subcommittee on Investigations and Oversight. [redacted] will be meeting with our Legislative Liaison staff in the near future. [redacted] 25X1 25X1

i. Three representatives from the Language School, Office of Training and Education, and a psychometrician from the Psychological Services Division, Office of Medical Services, attended a National Conference on Language Proficiency at the Defense Language Institute in Monterey 30 November - 1 December. The conference defined national proficiency test needs in both government and academia and allocated responsibility for test development among the Defense Language Institute, Foreign Service Institute, National Security Agency, and CIA. The keynote of the conference was the cooperation between the government agencies and the national foreign language professional organizations. The Language School's contribution was particularly evident in oral tester training, reading test development, and test analysis through the ORTEST computer program, a project under development by the Office of Data Processing which will, when implemented, represent the most advanced software of its kind in the country. [redacted] 25X1

[redacted] 25X1

k. During 26 - 29 November, representatives of the Language School attended the American Council on the Teaching of Foreign Languages conference in Denver where they participated in a presentation on Government Oral Interview Proficiency Testing; the presentation was enthusiastically received. [redacted] 25X1

3. Significant events anticipated during the coming week:

25X1 a. The Secretary of the Army, John O. Marsh, Jr., and several officers will visit [redacted] on 17 December accompanied by the Director of Training. [redacted] A9c4.1 25X1

25X1 b. The Brookings Luncheon was hosted by the DDS&T at Headquarters on 11 December. [redacted] 25X1

[redacted]

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